



STELLA MATUTINA COLLEGE OF EDUCATION
(AUTONOMOUS)

Re-Accredited (4th Cycle) by NAAC at 'A' Grade

Ashok Nagar, Chennai – 600 083

| Tel : (+91) 44-24894262 | Email : smcedn@gmail.com, info@smcedn.edu.in | Web : smcedn.edu.in |

ACADEMIC AND
ADMINISTRATIVE AUDIT
(AAA)

2023 - 2024

COLLEGE PROFILE

1	Name of the College, Website, Email and Phone No.	Stella Matutina College of Education smcedn.edu.in smcedn@gmail.com 044-24894262
2	Name of the Principal, Email & Mobile No.	Dr. Mrs. Joseph Catherine catherinejoseph2@gmail.com & 9941287627
3	Name of the IQAC Coordinator, Email & Mobile No.	Dr. Mrs. Alma Juliet Pamela, almapame@gmail.com & 9500194738
4	Year of Establishment of the College	July 1961
5	Affiliating University	Tamilnadu Teachers Education University
6	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	‘A’ Grade with CGPA: 3.15 4th Cycle in August 2023.

I - GENERAL

	Items	Details		Status						
1.1	No. of Faculty	<table><tr><td>Principal</td><td>1</td></tr><tr><td></td><td></td></tr><tr><td>Assistant Professors</td><td>21</td></tr></table>		Principal	1			Assistant Professors	21	Yes
Principal	1									
Assistant Professors	21									
1.2	Number of non-teaching and technical staff	<table><tr><td>Non-Teaching staff</td><td>15</td></tr><tr><td></td><td></td></tr></table>		Non-Teaching staff	15			Yes		
Non-Teaching staff	15									
1.3	Programme offered	<table><tr><td>UG</td><td>B. ED</td></tr><tr><td>PG</td><td>M.ED</td></tr><tr><td>PH.D.</td><td></td></tr></table>		UG	B. ED	PG	M.ED	PH.D.		Yes
UG	B. ED									
PG	M.ED									
PH.D.										

II - ADMISSION

	Items	Details	Status								
2.1	No of Students Admitted.	<table><tr><td>B.Ed.</td><td>200</td></tr><tr><td>M.Ed.</td><td>21</td></tr><tr><td>Ph.D.</td><td>02</td></tr></table>	B.Ed.	200	M.Ed.	21	Ph.D.	02	Yes		
B.Ed.	200										
M.Ed.	21										
Ph.D.	02										
2.2	Students receiving financial assistance	Financially Backward students are identified based on their socio-economic status and provided with concessions in their fees by the College management	Yes								
2.3	No. of Students with scholarship	<table><tr><td>BC</td><td>39</td></tr><tr><td>MBC</td><td>22</td></tr><tr><td>SC / SCC</td><td>31</td></tr><tr><td>TOTAL</td><td>92</td></tr></table>	BC	39	MBC	22	SC / SCC	31	TOTAL	92	Yes
BC	39										
MBC	22										
SC / SCC	31										
TOTAL	92										

III - STUDENT DIVERSITY

	Items	Details	Status																				
3.1	Community-wise attached	The community wise students list is maintained every year by the office management	Yes																				
3.2	Demography		Yes																				
		Bachelor of Education (B.Ed.)																					
		<table><tr><td rowspan="2">Programme</td><td colspan="2">Same State</td><td colspan="2">Other States</td><td colspan="2">Other Countries</td></tr><tr><td>Number</td><td>Percentage</td><td>Number</td><td>Percentage</td><td>Number</td><td>Percentage</td></tr><tr><td>2023-24 Batch</td><td>197</td><td>98.5%</td><td>3</td><td>1.5%</td><td>Nil</td><td>Nil</td></tr></table>		Programme	Same State		Other States		Other Countries		Number	Percentage	Number	Percentage	Number	Percentage	2023-24 Batch	197	98.5%	3	1.5%	Nil	Nil
		Programme			Same State		Other States		Other Countries														
				Number	Percentage	Number	Percentage	Number	Percentage														
		2023-24 Batch		197	98.5%	3	1.5%	Nil	Nil														
		Master of Education (M.Ed.)																					
		<table><tr><td rowspan="2">Programme</td><td colspan="2">Same State</td><td colspan="2">Other States</td><td colspan="2">Other Countries</td></tr><tr><td>Number</td><td>Percentage</td><td>Number</td><td>Percentage</td><td>Number</td><td>Percentage</td></tr><tr><td>2023-24 Batch</td><td>20</td><td>95.2%</td><td>1</td><td>4.7%</td><td>Nil</td><td>Nil</td></tr></table>		Programme	Same State		Other States		Other Countries		Number	Percentage	Number	Percentage	Number	Percentage	2023-24 Batch	20	95.2%	1	4.7%	Nil	Nil
		Programme			Same State		Other States		Other Countries														
Number	Percentage		Number	Percentage	Number	Percentage																	
2023-24 Batch	20	95.2%	1	4.7%	Nil	Nil																	
Doctor of Philosophy (Ph.D.) in Education																							
<table><tr><td rowspan="2">Programme</td><td colspan="2">Same State</td><td colspan="2">Other States</td><td colspan="2">Other Countries</td></tr><tr><td>Number</td><td>Percentage</td><td>Number</td><td>Percentage</td><td>Number</td><td>Percentage</td></tr><tr><td>2023-24 Batch</td><td>2</td><td>100%</td><td>Nil</td><td>Nil</td><td>Nil</td><td>Nil</td></tr></table>	Programme	Same State		Other States		Other Countries		Number	Percentage	Number	Percentage	Number	Percentage	2023-24 Batch	2	100%	Nil	Nil	Nil	Nil			
Programme		Same State		Other States		Other Countries																	
	Number	Percentage	Number	Percentage	Number	Percentage																	
2023-24 Batch	2	100%	Nil	Nil	Nil	Nil																	

3.3	Percentage of Rural Students	Bachelor of Education (B.Ed.)			Yes
		Programme	Rural Students		
			Number	Percentage	
		2023-2024 Batch	28	14%	
		Master of Education (M.Ed.)			
		Programme	Rural Students		
			Number	Percentage	
		2023-2024 Batch	Nil	-	
		Doctor of Philosophy (Ph.D.) in Education			
		Programme	Rural Students		
			Number	Percentage	
		2023-2024 Batch	Nil	-	

IV - CURRICULUM

	Items	Details	Status
4.1	The design of syllabus & curriculum is according to the NCTE norms	Yes. The content of the Curriculum is updated according to the recent needs	Yes
4.2	Validation of curriculum is done with Field Experts through Board of studies and Academic Council Meetings	<p>Yes. The Validation of the curriculum is done with the field experts</p> <p>The members of the Board of Studies are</p> <ul style="list-style-type: none"> (i) The Secretary of the College, (ii) The Principal, (iii) All Teaching Staff, (iv) Two subject experts from outside of the college, (v) One expert nominated by the University, (vi) One Alumnus, (vii) One Representative from the Allied area, (viii) Member Secretary <p>The members of the Academic Council are</p> <ul style="list-style-type: none"> (i) The Secretary of the College, (ii) The Principal, (iii) All Teaching Staff, (iv) Four experts from outside of the college, <ul style="list-style-type: none"> • One Expert in the Education field • One Lawyer • One from Industry • One Subject Expert (v) Three Nominees from Universities. (vi) Member Secretary 	Yes

4.3	IQAC activities & maintenance of records, (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC Activity	IQAC meeting is conducted twice a year and the activities are discussed in the meeting to improve the quality of education	Yes
4.6	The changes been made in tune with the feedback from students/employers/alumni?	Yes.	Yes
4.7	The syllabus comprehensive and up- to-date?	Yes	Yes
4.8	The recommended readings appropriate and up-to-date?	Yes	Yes
4.9	The syllabus includes Elective Courses.	Yes	Yes

4.10	List of elective Courses taken by the students.	B.Ed.	(i) Peace Education (ii) Women's Education (iii) Environmental Education (iv) Health and Physical Education (v) Pre-Primary Education (vi) Human Rights Education	Yes
		M.Ed.	(i) Guidance and Counselling (ii) Education for Differently Abled Learners (iii) Adult Education (iv) Environmental Education (v) Early Childhood Education	Yes
4.11	Value Added Courses offered to students	B.Ed. 1 Year – I Semester 1.Payanpattu Tamil 2.Communication Skill B.Ed. 1 Year – II Semester 1. Guidance and counseling skills 2. Human Values and Professional Ethics B.Ed. II Year – IV Semester 1. Edupreneur Skill 2. Life Skills in Education		Yes
4.12	College Calendar/College Magazine	College Calendar and College Magazine are prepared and distributed to the students during the beginning and at the end of the academic year respectively.		Yes

V - TEACHING AND LEARNING

	Item	Details	Status
5.1	The learning levels of students assessed after admission	To assess the students to identify different learning needs and their level of readiness to undergo professional education programme, the college conducts entry level aptitude test in teaching aptitude in order to ensure the aptitude of the students. To identify their readiness for the professional education programme, the college conducts Entry Level Entrance Test (ELET) in various optional subjects for all the students who take admission to the B.Ed. programme.	Yes
5.2	Student-Teacher ratio	8:1	Yes
5.3	Teaching methods & teaching aids are according to students needs	Training has been provided in the preparation of teaching aids and demonstrations are provided in every discipline to enrich teaching competencies.	Yes
5.4	Task oriented assignments are given for both B.Ed. & M.Ed.	Assignments are given based on the syllabus.	Yes
5.5	Student support – remedial coaching	<ul style="list-style-type: none"> • During the Pedagogy and general class the slow learners are identified and remedial coaching is given to the students by the concerned staff. • Psychology professor who is also a trained counselor gives academic as well as personal guidance to all the students individually whenever the students are in need. 	Yes
5.6	The initiatives taken to encourage fast learners	<ul style="list-style-type: none"> • Flipped classroom • Blended Learning 	Yes

		<ul style="list-style-type: none"> • Practical oriented assignment • Usage of panel board for large group instruction • ICT and innovation • Instructional Studio • Digital resource center in the library 	
5.7	The diverse methods of teaching adopted	<ul style="list-style-type: none"> • Role Play • Focus Group Discussion • Demonstrations • Active learning method • Lecture • Team teaching • Constructive learning method • Seminar/presentations by students • Problem Solving Method • Brainstorming • Buzz group discussions • THINK – PAIR – SHARE 	Yes
5.8	Mentor-Mentee system	Each staff has been allotted with students to take care of their academic and personal guidance.	Yes
5.9	Parent Teachers Meeting is conducted annually	The Parents Teachers Association meetings were organized twice in a year, through online mode on 29 th July 2023 and offline mode on 23 rd March, 2024.	Yes
5.10	Feedback from students at the end of every semester is collected	<ul style="list-style-type: none"> • An open forum is conducted among the union members and class representatives and feedback are collected. • Student Satisfaction Survey is done. • Evaluation of Teacher Effectiveness by the student teachers is carried out periodically. 	Yes
5.11	Steps taken for the feedback	The steps are taken according to the feedback given by the student teachers for the academic betterment.	Yes

5.12	Training is given in	<ul style="list-style-type: none"> • Soft Skills • Computer Skills • Extension Services 	Yes
5.13	Educational tour / industrial visits / exhibitions / Internship / Training	<p>Internships: B.Ed.,</p> <ul style="list-style-type: none"> • During the II semester, for 1st year B.Ed. students college conducts activities like <ul style="list-style-type: none"> ▪ Micro Teaching session on 19th to 21st June 2023. ▪ For the present batch micro-teaching session was held on 8th & 10th April, 2024. ▪ Demonstration classes on 18th & 19th July 2023. ▪ Observation in schools on 20th July to 2nd August 2023. • During their III semester, 2nd year B.Ed. students go to Government and Government Aided Schools for teaching practice with the duration of 16 weeks. <p>M.Ed., – During their II semester, 1st year M.Ed. Students go to education colleges for teaching practice in the city for 1 week.</p> <p>Educational Tour</p> <ul style="list-style-type: none"> • B.Ed., I year students were taken on an Educational Tour to Dhakshin Chitra in order to provide orientation on how to incorporate art and craft in teaching on 19th January 2024 • B.Ed., I year students were taken to a field visit to St. Louis Blind, Deaf, and dumb school to give exposure to the teaching skills for the Teacher Trainees. • B.Ed., I year students visited the B.M. Birla Planetarium, Chennai on 13th March, 2024. • B.Ed., II year students were taken on a recreational tour to MGM Theme Park, Chennai on 13th March, 2024. • M.Ed., students were taken to visit the various city libraries and special schools to gain exposure. 	Yes
5.14	Academic Competitions (College	<ul style="list-style-type: none"> • Intra-Departmental Model Making competition on 23rd June 	Yes

	Level & Above)	<p>2023</p> <ul style="list-style-type: none"> • Intercollegiate Model Making competition on 19th March, 2024 • Conducted Quiz, • Poem Writing, • Poster Making, • Slogan Writing, and • Essay Writing during the academic year. 	
5.15	Annual Citizenship Camp is Conducted	<ul style="list-style-type: none"> • Annual Citizenship camp was conducted for the Teacher Trainee from 7th to 9th November, 2023. • Variety of group activities, workshops, special talks by doctors, lawyers, fitness trainers were conducted during the camp. 	Yes

VI -RESEARCH AND CONSULTANCY

	Item	Details	Status												
6.1	No. of Research Guides in the College	<table><tr><td>Ph.D.</td></tr><tr><td>5</td></tr></table>	Ph.D.	5	Yes										
Ph.D.															
5															
6.2	No. of Research Scholars working for Ph.D.,	<table><tr><th>Name</th><th>Ph.D.</th></tr><tr><td>Dr. Mrs. Joseph Catherine</td><td>7-completed 5-ongoing</td></tr><tr><td>Dr. Mrs. Alma Juliet Pamela</td><td>6-completed 5-ongoing</td></tr><tr><td>Dr. Mrs. Sheeba</td><td>3- ongoing</td></tr><tr><td>Dr. Sr. Irudhaya Mary</td><td>3- ongoing</td></tr><tr><td>Dr. Mrs. S. Arockia Elizabeth Josephine</td><td>3-ongoing</td></tr></table>	Name	Ph.D.	Dr. Mrs. Joseph Catherine	7-completed 5-ongoing	Dr. Mrs. Alma Juliet Pamela	6-completed 5-ongoing	Dr. Mrs. Sheeba	3- ongoing	Dr. Sr. Irudhaya Mary	3- ongoing	Dr. Mrs. S. Arockia Elizabeth Josephine	3-ongoing	Yes
Name	Ph.D.														
Dr. Mrs. Joseph Catherine	7-completed 5-ongoing														
Dr. Mrs. Alma Juliet Pamela	6-completed 5-ongoing														
Dr. Mrs. Sheeba	3- ongoing														
Dr. Sr. Irudhaya Mary	3- ongoing														
Dr. Mrs. S. Arockia Elizabeth Josephine	3-ongoing														
6.3	Major/Minor/Other Research Projects	No. Major/Minor/Other Research Projects has not been initiated in this current year.	Yes												

6.4	Papers Presented in 2023-24 (International/ National/ State)					Yes
		Name	International	National	State	
		Dr. Joseph Catherine	-	-	-	
		Dr. A. Alma Juliet Pamela	-	-	-	
		Dr. K. A. Sheeba	-	-	-	
		Dr. P.Caroline Jeba Sorna	1	1	-	
		Dr. B.Annapoorani	-	1	1	
		Dr. J. Annapriya	3	1	-	
		Dr. J. Jain Shanthini	1	1	-	
		Mrs. J. Rubina	4	1	-	
		Dr. Sr. Irudhaya Mary	-	-	-	
		Dr. S. Arockia Elizabeth Josephine	1	-	-	
		Dr. Sr. Sheeja Vayola	3	1	-	
		Dr. C. Bagyalakshmi	-	1	-	
		Mrs. F. Dafini Pinky	2	1	-	
		Dr. K. Mangai	-	-	-	
		Dr. L. Annie Kavitha	2	1	-	
		Sr. Pauline Mary	1	1	-	
		Mrs. M. Merlin Therasa	2	1	-	
		Mrs. C. Sasikala	3			
		Dr. G. Umamageswari	1	1	-	
		Dr. K. A. Sheela	1	-	-	
		Dr. Santhana Lakshmi	-	1		
		Dr. Sr. Nirmal Grace Rani	1	1	-	
		Mrs. Selvi Anita Mary	1	1	-	

6.5	Journals Published in 2023 - 24 (International/ National/ State)					Yes
		Name	International	National	State	
		Dr. Joseph Catherine	1	-	-	
		Dr. A. Alma Juliet Pamela	4	-	-	
		Dr. K. A. Sheeba	2	1	-	
		Dr. P. Caroline Jeba Sorna	3	-	-	
		Dr. B. Annapoorani	-	1	1	
		Mrs. J. Annapriya	4	-	-	
		Dr. J. Jain Shanthini	1	1	-	
		Mrs. J. Rubina	3	-	-	
		Dr. Sr. Irudhaya Mary	1	1	-	
		Dr. S. Arockia Elizabeth Josephine	1	1	-	
		Dr. Sr. Sheeja Vayola	4	-	-	
		Dr. C. Bagyalakshmi	-	1	-	
		Mrs. F. Dafini Pinky	3	-	-	
		Dr. K. Mangai	-	-	-	
		Dr. L. Annie Kavitha	1	1	-	
		Sr. Pauline Mary	1	1	-	
		Mrs. M. Merlin Therasa	2	1	-	
		Mrs. C. Sasikala	3	-	-	
		Mrs. G. Umamageswari	1	-	-	
		Dr. K. A. Sheela	1	-	-	
		Dr. Santhana Lakshmi	-	1	-	
		Dr. Sr. Nirmal Grace Rani	1	1	-	
		Mrs. Selvi Anita Mary	1	1	-	

6.7	Books Published in 2023-2024 (Single Author/ Co Author)	<ul style="list-style-type: none"> • Mrs. J. Rubina, Asst. Prof. of Psychology, published a chapter on “Eduquest: Navigating the Landscape of Educational Research” on the topic “Enhancing Teacher Education with AI in Psychological Assessment”, Dr. Sohel Rana Sarkar Publications, ISBN: 978-93-5987-825-6. • Mrs. J. Rubina, Asst. Prof. of Psychology, published a chapter on “Women and the Society” on the topic “Empowering women in sustainable development”, IQAC, Annamalai University, ISBN: 978-81-962962-3-0. • Mrs. J. Rubina, Asst. Prof. of Psychology, published a chapter on “Essentials of Positive Psychology” on the topic “Enhancing Academic Excellence through Emotional Intelligence and Emotional Balance”, Shanlax Publications, ISBN: 978-81-19337-28-6. • Mrs. J. Rubina, Asst. Prof. of Psychology, published a chapter on “Applications of AI in Emerging Research and Education” on the topic “AI in Mental Health Care”, IQAC, Annamalai University, ISBN: 978-81-965582-7-7. • Mrs. J. Rubina, Asst. Prof. of Psychology, published a chapter on “Highlights of NEP 2020:Teacher Education” on the topic “Teacher Education in India”, Vellalar College of Education, ISBN: 978-93-5701-406-9. • Dr. Sr. V. Sheeja Vayola, Asst. Prof. of Education, published a book on the title “Academic Self-concept, Achievement Emotions and Educational Aspirations among Higher Secondary Students”, Lulu Publications, ISBN: 978-1-304-55941-8. • Mrs. F. Dafini Pinky, Asst. Prof. of Commerce, published a chapter on “Application of AI in Emerging Research and Education” – Volume-I on the topic “Artificial Intelligence and Education”, Kongunadu Publications India Pvt. Ltd. ISBN: 978-81-965582-7-7. • Mrs. C. Sasikala, Asst. Prof. of English, published a chapter on “Application of AI in Emerging Research and Education” – Volume-I on the topic “Chat GPT in Higher Education”, Kongunadu Publications India Pvt. Ltd. IQAC, Annamalai University. ISBN: 978-81-965582-7-7. 	Yes
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		<ul style="list-style-type: none"> • Dr. G. Umamageswari, Asst. Prof. of Education, published a chapter on “Application of AI in Emerging Research and Education” – Volume-I on the topic “AI Tools for Academic Research”, Kongunadu Publications India Pvt. Ltd. IQAC, Annamalai University. ISBN: 978-81-965582-7-7. • Dr. Sr. Nirmala Grace Rani, Asst. Prof. of Computer Science, published a chapter on “Essentials of Positive Psychology” on the topic “Forgiveness and Humility: Building Bridges to Harmony”, Shanlax Publications, ISBN: 978-81-19337-28-6. 	
6.8	Seminars/Workshops/ Training Programme Conducted in 2023-2024 (International/ National/ State)	<ul style="list-style-type: none"> • Senthamil International Learning Association for Maximizing Biliteracy Urge United States of America released a book on theme “Tamil story books” on 3rd August 2023. • Students Induction Programme & Bridge Course for the I Year B.Ed. from 25th September to 13th October 2023. • Seminar on “Untended Aberration in Research Reporting” by Dr. William Dharmaraja on 20th October 2023. • A three day communication skill workshop was organized on 26th to 28th October, 2023 by the Rotary club for the I year B.Ed. students. • Mr. Durgesh Sing from Krishna Foundation gave a talk on “Financial Management” for the B.Ed. students on 30th October, 2023. • One-day International Conference on “Leveraging Inclusion to Accelerate Learning” was organized on 20th November, 2023. • International Conference on “Leveraging Inclusion to Accelerate Learning” on 20th November, 2023. • One-day seminar on “Fostering Resilience” among school students was organised on 5th March 2024. • Special lecture on “Women Empowerment” by Mrs. A. Kumari Rajkumari, on 20th March, 2024. 	Yes

6.9	Attended Refresher Course and Orientation Course					Yes
		Name of the staff	Programme	Sponsored by	Date	
		Dr. S Arockia Elizabeth Josephine	Refresher Course in Teacher Education (Two Weeks)	UGC – Sponsored, Malaviya Mission Teacher Training Centre, Gujarat University, Ahmedabad-380009	18.12.2023 to 31.12.2023	
		Dr. Sr. V. Sheeja Vayola	Faculty Induction Programme	UGC- Human Resource Development Centre (HRDUC) – University of Madras – 600005	27.01.2024 to 25.02.2024	
6.10	Record of the Visitors	The Resource person whomever visits the college for various events and activities write their experience about their experiences in the visitors note book				Yes

VII PH.D.

	Item	Details	Status
7.1	Admission for Ph.D. done as per UGC norms?	Yes	Yes
7.2	The students undergo coursework as per UGC norms?	Yes. The students undergo coursework according to UGC norms.	Yes
7.3	Research colloquia (RC) conducted	To give exposure to students on research various lectures, seminars and workshops are organized by the college.	Yes
7.4	The progress of research scholars periodically monitored by the Doctoral Committee	Yes. Research scholars periodically monitored by the Doctoral Committee	Yes

VIII- EXTENSION ACTIVITIES

	Item	Details	Status
8.1	Functional MOU with Nat./International Institutions/Industry.	<ul style="list-style-type: none">❖ MOU Between Stella Matutina College of Education (Autonomous) Ashok Nagar, Chennai and N.K.T. National College of Education for Women, Triplicane, Chennai.<ul style="list-style-type: none">▪ Choice based add-on courses on sign language and communication skills were offered in the First Semester.▪ Choice based add-on courses on yoga and early childhood were offered in the Second Semester.❖ MOU Between Stella Matutina College of Education (Autonomous) Ashok Nagar, Chennai and VILUDHU Charitable Trust, Virugambakkam, Chennai.❖ MOU Between Stella Matutina College of Education (Autonomous) Ashok Nagar, Chennai and Caring Hearts Foundation, Aminjikarai, Chennai.❖ MOU Between Stella Matutina College of Education (Autonomous) Ashok Nagar, Chennai and BHUMI Foundation, Alandur, Chennai.	Yes

8.2	NSS	<p>National Service Scheme Conduct various socially responsible activities to the students. The report of each event is maintained by the coordinator of the NSS.</p> <p>Example:</p> <table> <tr> <th>DATE</th> <th>ACTIVITY</th> </tr> <tr> <td>05.06.2023</td> <td>Orientation on “Shelter Home kids’ Education” in collaboration with Bhumi NGO</td> </tr> <tr> <td>23.06.2023</td> <td>International Yoga Day, an online quiz and poster-making competition.</td> </tr> <tr> <td>1.07.2023 to 07.07.2023</td> <td>Van Mahotsav-“Each one plant one”. Planted 175 saplings</td> </tr> <tr> <td>19.07.2023</td> <td>Visit to the cancer hospital, Adayar.</td> </tr> <tr> <td>22.07.2023</td> <td>Village Visit to Thirukazhukundram</td> </tr> <tr> <td>11.08.2023</td> <td>Pledge on Drug abuse</td> </tr> <tr> <td>15.08.2023</td> <td>77th Independence Day celebration</td> </tr> <tr> <td>04.10.2023 & 07.11.2023</td> <td>Swachh Bharat Mission</td> </tr> <tr> <td>31.10.2023</td> <td>Rashtriya Ekta Diwas (National Unity Day) was celebrated</td> </tr> <tr> <td>25.11.2023</td> <td>Dr. Kalaingar Nootrandu Vizha</td> </tr> <tr> <td>01.12.2023</td> <td>World AIDS day</td> </tr> <tr> <td>02.12.2023</td> <td>Pollution Control Day ,a quiz competition</td> </tr> <tr> <td>22.12.2023</td> <td>Visit to Annai Ullam, a destitute old age home</td> </tr> <tr> <td>12.01.2024</td> <td>Visit to Little Sisters for the Poor, an elderly care home.</td> </tr> <tr> <td>17.02.2024</td> <td>Vanamalar Team transgender community visit to college</td> </tr> <tr> <td>19.02.2024</td> <td>Deworming Day.</td> </tr> <tr> <td>6.03.2024</td> <td>Clean-up drive</td> </tr> <tr> <td>07.03.2024</td> <td>Campaign for the distribution of degradable and biodegradable pamphlets to community people</td> </tr> </table>	DATE	ACTIVITY	05.06.2023	Orientation on “Shelter Home kids’ Education” in collaboration with Bhumi NGO	23.06.2023	International Yoga Day, an online quiz and poster-making competition.	1.07.2023 to 07.07.2023	Van Mahotsav-“Each one plant one”. Planted 175 saplings	19.07.2023	Visit to the cancer hospital, Adayar.	22.07.2023	Village Visit to Thirukazhukundram	11.08.2023	Pledge on Drug abuse	15.08.2023	77 th Independence Day celebration	04.10.2023 & 07.11.2023	Swachh Bharat Mission	31.10.2023	Rashtriya Ekta Diwas (National Unity Day) was celebrated	25.11.2023	Dr. Kalaingar Nootrandu Vizha	01.12.2023	World AIDS day	02.12.2023	Pollution Control Day ,a quiz competition	22.12.2023	Visit to Annai Ullam, a destitute old age home	12.01.2024	Visit to Little Sisters for the Poor, an elderly care home.	17.02.2024	Vanamalar Team transgender community visit to college	19.02.2024	Deworming Day.	6.03.2024	Clean-up drive	07.03.2024	Campaign for the distribution of degradable and biodegradable pamphlets to community people	Yes
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8.3	Red Ribbon Club Activities	<p>The Red Ribbon Club conducts meetings twice a year and action plan for year is discussed in the meeting. The minutes of the meeting and the reports of the implemented activities are maintained by the RRC coordinator.</p> <table><tr><th>DATE</th><th>ACTIVITY</th></tr><tr><td>01.12.2023</td><td>World Aids Day Competition-Poster making</td></tr><tr><td>04.01.2024</td><td>Menstrual hygiene</td></tr><tr><td>12.01.2024</td><td>Visit to old age home</td></tr><tr><td>12.01.2024</td><td>Visit to children orphanage</td></tr></table>	DATE	ACTIVITY	01.12.2023	World Aids Day Competition-Poster making	04.01.2024	Menstrual hygiene	12.01.2024	Visit to old age home	12.01.2024	Visit to children orphanage	Yes										
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8.4	Women Cell Activities	<p>The Women’s Cell conducts meeting twice a year and action plan for year is discussed in the meeting. The minutes of the meeting and the reports of the implemented activities are maintained by the Women’s Cell Secretary.</p> <table><tr><th>DATE</th><th>ACTIVITY</th></tr><tr><td>12.01.2024</td><td>Visit to old age home</td></tr><tr><td>07.03.2024</td><td>Blood donation camp</td></tr><tr><td>20.03.2024</td><td>International Women’s Day</td></tr></table>	DATE	ACTIVITY	12.01.2024	Visit to old age home	07.03.2024	Blood donation camp	20.03.2024	International Women’s Day	Yes												
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8.5	Eco- Club Activities	<div>The ECO Club conducts meeting twice a year and action plan for year is discussed in the meeting. The minutes of the meeting and the reports of the implemented activities are maintained by the ECO Club Secretary</div> <table><tr><th>DATE</th><th>ACTIVITY</th></tr><tr><td>05. 01.2024</td><td>Quiz On National Birds Day</td></tr><tr><td>20.02.2024</td><td>Environmental Consciousness</td></tr><tr><td>28.02.2024</td><td>Hydration Initiative For Healthier Habits</td></tr><tr><td>08.03.2024</td><td>Herbal Wisdom: Nurturing Health In Women</td></tr><tr><td>1.03.2024</td><td>International Day Of Forest (Mime)</td></tr><tr><td>22.03.2024</td><td>World Water Day (Poster Making)</td></tr><tr><td>21.03.2024</td><td>International Day Of Forest</td></tr><tr><td>9.04.2024</td><td>Eco Champs Nature Education</td></tr><tr><td>22.04.2024</td><td>World Earth Day</td></tr></table>	DATE	ACTIVITY	05. 01.2024	Quiz On National Birds Day	20.02.2024	Environmental Consciousness	28.02.2024	Hydration Initiative For Healthier Habits	08.03.2024	Herbal Wisdom: Nurturing Health In Women	1.03.2024	International Day Of Forest (Mime)	22.03.2024	World Water Day (Poster Making)	21.03.2024	International Day Of Forest	9.04.2024	Eco Champs Nature Education	22.04.2024	World Earth Day	Yes
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8.6	Youth Red Cross Activities	<div>The Youth Red Cross conducts meeting twice a year and action plan for year is discussed in the meeting. The minutes of the meeting and the reports of the implemented activities are maintained by the YRC coordinator.</div> <table><tr><th>DATE</th><th>ACTIVITY</th></tr><tr><td>07.11.2023</td><td>Swatch Bharat (Clean India) mission</td></tr><tr><td>25.10.2023</td><td>Free Eye Check-up Camp</td></tr><tr><td>12.01.2024</td><td>Visit to Old Age Home</td></tr><tr><td>08.02.2024</td><td>Talk on the Impact of Lifestyle choices on “Women’s Cancer Risk”</td></tr><tr><td>22.03.2024</td><td>Free Eye Check-up Camp</td></tr></table>	DATE	ACTIVITY	07.11.2023	Swatch Bharat (Clean India) mission	25.10.2023	Free Eye Check-up Camp	12.01.2024	Visit to Old Age Home	08.02.2024	Talk on the Impact of Lifestyle choices on “Women’s Cancer Risk”	22.03.2024	Free Eye Check-up Camp	Yes								
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8.7	Departmental Club Activities	<div>➤ Wild Life Week Celebration was organized by the Department of Biological Science, the student teachers were exposed to various aspects of safe guarding wild life and Environment through</div> <ul style="list-style-type: none">• Special Talks,• Quiz,• Essay Writing Competition and• Exhibitions.	Yes																				

		<ul style="list-style-type: none"> ➤ Intercollegiate Model Making Competitions was organized by <ul style="list-style-type: none"> • Departments of Mathematics, • Departments of Physical Science and • Departments of Biological Science. ➤ Pedagogical Subjects had Two-day Demonstration on Macro Teaching was organized on 18th & 19th July 2023. 	
8.8	Celebration of Important Days	<ul style="list-style-type: none"> • Teachers Day • Diwali • Wild Life Week • Our Lady of Presentation Feast • Christmas • Pongal • Republic Day • Founders Day • International Women's Day 	Yes

IX- LEARNING RESOURCE

	Item	Details	Status																								
9.1	Access timings of the library	9.00 AM to 4.30 PM	Yes																								
9.2	Availability of Previous years' Question papers	The Controller of the Examination Maintains the previous year's question papers	Yes																								
9.3	Provision of Instructional Studio	Well-equipped instructional studio for enhanced teaching-learning experience is available.	Yes																								
9.4	Availability of books in the library	<table border="1"> <thead> <tr> <th>Items</th><th>Existing</th><th>Newly</th><th>Total</th></tr> </thead> <tbody> <tr> <td>Text Book</td><td>22169</td><td>2795</td><td>24964</td></tr> <tr> <td>Journals</td><td>International-5</td><td>National - 78</td><td>83</td></tr> <tr> <td>Donated Books</td><td>365</td><td>-</td><td>365</td></tr> <tr> <td>Magazine</td><td>-</td><td>-</td><td>12</td></tr> <tr> <td>CD</td><td>-</td><td>-</td><td>138</td></tr> </tbody> </table>	Items	Existing	Newly	Total	Text Book	22169	2795	24964	Journals	International-5	National - 78	83	Donated Books	365	-	365	Magazine	-	-	12	CD	-	-	138	Yes
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9.5	Laboratories	<p>Psychology Lab</p> <ul style="list-style-type: none"> The psychology lab is equipped with psychological test materials and apparatus which are being used both for research work and for training the teachers in the usage of administration of psychological tests. <p>Physical Science Lab</p> <ul style="list-style-type: none"> The lab is also utilized to prepare working and non-working models. The science students also rehearse the experiments that they would be teaching during their practice Teaching. 	Yes																								

		<p>Biology Lab</p> <ul style="list-style-type: none"> ▪ The lab is well-equipped and properly maintained. The old and broken items are replaced every year and a stock register is maintained. <p>Geography Lab</p> <ul style="list-style-type: none"> ▪ The lab is well-equipped and properly maintained non-working models are utilized by the geography major students. <p>Computer Lab</p> <ul style="list-style-type: none"> ▪ The lab is equipped with 66 computers and an LCD Projector. A certificate course in Computer application is conducted. 	
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X - STUDENT SUPPORT ACTIVITIES

	Item	Details	Status								
10.1	Physical Education Department	<ul style="list-style-type: none">The events and activities are recorded and maintained by the physical directress.Annual Sport day was organized on 21st December, 2023.The students participated in the Inter-Collegiate Competitions held during 10.02.2023 and 11.02.2023 at St.Christopher’s College of Education and Won the overall championship.A number of 50 students went to Nehru Stadium to participate in and cheer the “Kheloo India” indoor game on 24th January 2024.	Yes								
10.2	Co-Scholastic activities conducted	<table><tr><td>17.10.2022 -31.10.2022</td><td>Student Induction Program was Conducted for the I year B.Ed.,</td></tr><tr><td>19.10.2022 -20.10.2022</td><td>Introduction day for the 1st year B.Ed. students</td></tr><tr><td>30.03.2023 -31.03.2023</td><td>Talent Day</td></tr><tr><td>08.12.2022</td><td>Annual Sports Day</td></tr></table>	17.10.2022 -31.10.2022	Student Induction Program was Conducted for the I year B.Ed.,	19.10.2022 -20.10.2022	Introduction day for the 1st year B.Ed. students	30.03.2023 -31.03.2023	Talent Day	08.12.2022	Annual Sports Day	Yes
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28.11.2022 -30.11.2022	Annual Citizenship Camp						
24.04.2023	College day						
10.3	Placement cell Activities	<p>The Placement Cell organizes Campus interviews for the II yr. B.Ed. students during their final semester.</p> <ul style="list-style-type: none">• The campus interview for the academic year was conducted on 1st March 2024.• 15 schools participated and recruited 75 students.• The report of the Campus Interview is maintained by the placement cell officer.	Yes				
10.4	Alumni Association Activities	<ul style="list-style-type: none">• Alumni Association Meeting was held twice a year.• Our alumni students served as judges for various competitions on campus.• Our alumni Mrs. Belina Xavier, Associate Controller of Examination, Associate Professor, and former head of the Department of Physics, Stella Maris College gave a special lecture on the “A-Z role of Teacher” during the student induction programme on 4th October 2023.	Yes				
10.5	Grievance Redressal Cell	<ul style="list-style-type: none">• Awareness programmes on guidelines for redressal of student grievances by Dr. Jain Shanthini, Dean of Student Affairs, SMCE.	Yes				
10.7	Anti-Ragging cell	<ul style="list-style-type: none">• Anti-ragging committee meeting was held twice a year.• Organized awareness programme on Anit-Ragging for the I year B.Ed. students.	Yes				

		<ul style="list-style-type: none"> Monitoring anti-ragging activities in the college as well as in the hostel. 	
10.8	Special Lectures	<ul style="list-style-type: none"> A special talk on “Sustainable Practices” was organized on 5th June 2023 for the I-year B.Ed. students. An awareness talk from BHUMI foundation on “Enhancing Life Skills” was organised for I year B.Ed. students on 12th December, 2023. Ms. Regina, CEO of England Cafe addressed the students on “Menstrual Hygiene” on 4th January, 2024. Members of BHUMI foundation addressed the students on “Social and Emotional Learning” on 9th January, 2024. An orientation programme on TET was organized for the II year B.Ed. Students by Mr. Varatharajan from Dhrona Foundation on 10th January 2024. Mrs. Meenakshi from CSS Corporation addressed the II Year students on “Career Guidance” on 10th January, 2024. Talk on “Gender Dysphonia” was given by Ms. Nalina (Transgender) on 10th January, 2024. The II year B.Ed. students attended the “Ayallar Tamil Day” organized by Tamil Nadu Sports Ministry through online mode on 11th January, 2024. “Entrepreneur Training Programme” by Mrs. Rajeswari, Managing Director, Ammu Naturals from Care Heart Foundation on 29th January 2024. TET coaching and Certificate course on “Dyslexia” commenced on 1st February, 2024. A session on “Revolutionizing Education and Economic Development” by Mrs. Bhuvaneshwari from Blockchain and Crypto Currency consultant on 7th February, 2024. Session on “Social and Emotional Learning” by BHUMI foundation on 	<p>Yes</p> <p>Yes</p>

		<p>16th February 2024.</p> <ul style="list-style-type: none"> • Career guidance programme was organized on 12th March 2024. • Lecture on “Preserving the Blue Lifeline” by Mr. V. Murugesan, Director from Future-tech on 22nd March 2024. • Career guidance programme on “Professional Skills” for II years by Mrs. Reena Metilda on 26th March 2024. • A lecture on “Save the Earth” by BHUMI Foundation on 22nd April, 2024. • The students were addressed on “Right to Education” by Mr. Raja, S. Pandian from BHUMI (NGO) on 29th April, 2024. 	
10.9	Awards received by the faculty	<p>❖ Received “Vocational Excellence Award” from the Rotary Club of Chennai Crown has been awarded in honour of the following faculties:</p> <ul style="list-style-type: none"> • Rev. Dr. Sr. Ruby Alangara Mary – Secretary of the College • Dr. Mrs. Joseph Catherine – Principal of the College • Dr. A. Alma Juliet Pamela – Associate Professor • Dr. K. A. Sheeba – Associate Professor • Dr. J. Jain Shanthini – Directress of Physical Education • Dr. P. Caroline Jeba Sorna – Asst. Prof. of Mathematics • Dr. B. Annapoorani - Asst. Prof. of Tamil • Dr. J. Annapriya - Asst. Prof. of History 	Yes

		<ul style="list-style-type: none"> • Mrs. J. Rubina - Asst. Prof. of Psychology • Dr. Sr. Irudhaya Mary - Asst. Prof. of English • Dr. S. Arockia Elizabeth Josephine - Asst. Prof. of Biological Science • Dr. Sr. V. Sheeja Vayola - Asst. Prof. of Education • Dr. C. Bagyalakshmi - Asst. Prof. of Tamil • Dr. Sr. Nirmala Grace Rani - Asst. Prof. of Computer Science • Sr. Pauline Mary - Asst. Prof. of Education <p>❖ Best Faculty Paper Award “Empowering Women in Sustainable Development” by Mrs. J. Rubina - Asst. Prof. of Psychology</p> <p>❖ Aasiriya Chemmal Award for Best Teacher by Dr. P. Caroline Jeba Sorna – Asst. Prof. of Mathematics</p>	
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XI - GOVERNANCE AND LEADERSHIP

	Item	Details	Status
11.1	Functioning of Committees in Administration and Minutes of the various committee meetings	<p>The College has the following Committee:</p> <ul style="list-style-type: none"> i. Admission Committee ii. Planning and Evaluation Committee iii. Examination Committee iv. Academic Audit Committee v. Curriculum Development Committee vi. Grievance Redressal Committee vii. Library Committee viii. Students Welfare and Monitoring Committee ix. Anit-Ragging Committee x. Anti-Sexual Harassment Committee xi. Finance Committee xii. Student Induction Committee xiii. Website Development Committee xiv. Magazine Committee xv. Calendar Committee xvi. Scholarship Committee xvii. Research and Development Committee xviii. Women's Cell xix. Placement Cell/ Career Guidance xx. Parents-Teacher Association xxi. Alumni Association xxii. Youth Red Cross xxiii. Red Ribbon Club xxiv. ECO-Club xxv. National Service Scheme (NSS) 	Yes

11.2	Awards / Achievements by the institution	<ul style="list-style-type: none"> ❖ Received Certificate of Appreciation for NSS activities by TNTEU on 15th August 2023. ❖ Received “Van Mahotsav” award from TNTEU ❖ Received “Social Responsibility Award” from BHUMI NGO. 	Yes
11.3	Whether financial auditing is conducted every year	The financial audit is being conducted every academic year.	Yes
11.4	Implementation of e-governance in various areas of the institution	<ul style="list-style-type: none"> • Planning and development • Administration • Finance and accounts • Student admission and support • Examination system • Digital attendance for students 	Yes

XII – INFORMATION TECHNOLOGY INITIATIVES

	Item	Details	Status
12.1	e-classrooms	Classrooms are provided with Projectors and Smart Boards	Yes
12.2	No. of computers – for faculty	18	Yes
12.3	No. of computers– for office	13	Yes
12.4	No. of computers – for students	61	Yes
12.5	Total No. of computers in working condition	66	Yes
12.6	No. of computers – research scholars	Research Scholars are provided with computers at Ravels Research Center.	Yes
12.7	Micro Teaching Lab	The lab is well-equipped and properly maintained and the students practice their micro-teaching skills.	Yes
12.8	Instructional studio	The college possesses a well-equipped instructional studio, utilized extensively by both teachers and students. This space enhances learning through hands-on experience and creative projects, fostering innovation and collaboration. The studio's advanced resources support a variety of educational activities, to the academic community.	Yes

Suggestions

- To obtain suggestions about the curriculum from the B.Ed. and M.Ed. students for the improvement and refinement based on the present scenario
- To frame open ended questions while obtaining suggestions from the B.Ed. and M.Ed. students regarding changes in the curriculum
- To motivate the B.Ed. students towards their advancement in the teacher internship, maintaining a reflective diary during their internship in schools to be incorporated in the current academic year.

Catherine
23/7/24
Principal
Stella Matutina College
of Education
Ashok Nagar,
Chennai-600 083



Rita 23/7/24
Dr. RITA RANI MANDAL
M.A. (Pub. Adm.), M.A. (Eng.), M.Phil (Eng.),
M.Ed., M.Sc (Psy.), M.Phil (Edn.), Ph.D.,
Associate Professor, Education English
Lady Willingdon IASE (Autonomous)
Chennai-600 005, Tamilnadu, India.

K. Sai Kumari
23/7/2024
Dr. K. SAIKUMARI, M.Sc., M.Ed., M.Phil, Ph.D.,
Associate Professor in Biological Science,
Institute of Advanced Study in Education,
Saidapet, Chennai - 600 015.